



# The TEAM READY Foundation

## 'Going The Extra Mile...'

2115 Meadowbrook Way Wausau, WI 54403 (715)297-3683

### Activity/Event Request Form

1) Title of activity/event: \_\_\_\_\_

2) Name of person(s) coordinating activity/event: \_\_\_\_\_

3) Date(s) of activity/event: \_\_\_\_\_ 4) Location: \_\_\_\_\_

5) Scope of activity/event (check all that apply)

- |  |   |
|--|---|
| <input type="checkbox"/> Community service | <input type="checkbox"/> Social                 |
| <input type="checkbox"/> Scouting related  | <input type="checkbox"/> Construction           |
| <input type="checkbox"/> Recruitment       | <input type="checkbox"/> Family                 |
| <input type="checkbox"/> Fundraising       | <input type="checkbox"/> Other (describe) _____ |

6) Describe the purpose of activity/event, specifically benefits to the Team Ready Foundation:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7) Estimated number of members: \_\_\_\_\_ Number of non-members: \_\_\_\_\_

8) What, if any, cost to members: \_\_\_\_\_ Any cost to non-members: \_\_\_\_\_

9) If money is collected, what are the estimated proceeds that will be generated: \_\_\_\_\_

10) What is the intended designation for these proceeds: \_\_\_\_\_  
(examples: general operating fund, fellowship fund, other non-profit organization, etc)

11) Are you requesting the use of the Team Ready name and/or logo? Yes \_\_\_\_\_ No \_\_\_\_\_

12) Are you requesting this to be highlighted on the website main page? Yes \_\_\_\_\_ No \_\_\_\_\_

- Requests should be made at least one month in advance to assure sufficient time for approvals
- At least 2 registered, and non-related, members must be involved to be considered for authorization
- Any proceeds generated shall be submitted to the secretary/treasurer within one week of the event/activity
- If not approved, the Team Ready name may not be used in association with the event/activity

\_\_\_\_\_  
Signature of Team Ready Sponsoring Member\*      Date      E-mail contact address

\*By submitting this form, you state that you will ensure the name/logo of Team Ready will used only for the purposes described in its organizational papers, and that no illegal or unethical activity will be encouraged or tolerated.

Submit to: [activities@teamready.org](mailto:activities@teamready.org)      Approval: \_\_\_\_\_

(Go to [www.teamready.org/members](http://www.teamready.org/members) for current activities coordinator name if submitting other than electronically)